

SEASIDE ARTS Center



STUDIO HANDBOOK

SPRING 2025

Please review, sign, and return the agreement on the last page by February 1.



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ABOUT US



Seaside Arts Center is an inclusive and equitable arts education organization, providing comprehensive training in dance, acting, vocal performance, and visual arts. Through our generative approach, students develop their innate creativity to build confidence, expand empathy, and gain a belief in their own abilities through self-expression.

Seaside is a **501(c)(3) not-for-profit organization**. Every class you take at Seaside helps us provide arts education for others. Do you or someone you know need assistance providing arts education to your child?

Ask us about our Scholarship Program!

CODE OF CONDUCT

We know that everyone makes mistakes, so we have a three strikes policy for behavioral issues. On the first strike, students will sit out of class. On the second, caregivers will receive a phone call. On the third strike, the student may be asked to leave the studio or withdraw from class.

"The Seaside Way" poem on the next page explains our values, which we expect every student and staff member at Seaside to uphold.

THE SEASIDE WAY



At Seaside we provide **S**UPPORT

And **E**NCOURAGE one another.

We take an **A**CTIVE role in class,

And work **S**AFELY with each other.

We celebrate **I**NDIVIDUALITY

And **D**IVERSITY in all we do.

We are **E**NGAGED with our work,

We take risks and try something new!

We act as is **A**PPROPRIATE

And **R**ESPECT our teachers and peers.

We are always careful to speak with **T**ACT

And push our **S**ELVES to face our fears.

We act with **C**COURTESY

And proper **E**TIQUETTE.

And we're **N**OBLE

And **T**RUSTWORTHY, too.

We do our best to be **E**THICAL

And **R**ESPONSIBLE in all we do.

So remember that you're where you belong,

When you walk through our door everyday.

Because you're kind, you're creative, and you've great ideas to share

And that is the **SEASIDE** way.

ARTSCenter

IMPORTANT DATES

Spring 2025 Semester

- **January 5 - 11:** Free Trials Week for ALL
- **January 5:** Sunday Sampler + Classes Begin!
- **January 16:** Summer Camp Registration Launches
- **January 20:** MLK, Jr. Day - No Classes (Camp Available!)
- **February 1:** Master Class: Peruvian Dance with Tania Araoz
- **February 8:** Kids' Night Out & Movie Night!
- **February 15-17:** President's Day - No Classes
- **February 17-21:** Wicked Ski Week Camp Available!
- **March 30 - April 5:** Spring Break - No Classes (Camp Available!)
- **April 20:** Easter - No Classes
- **April 27:** Photo Day @ Seaside (All Classes)
- **May 10:** Tie Dye Party!
- **May 24, 25, & 26:** Spring Showcase @ Grand | Ritz Theater, Escondido
 - **May 24 (Sat.):** Showcase Rehearsal
 - **May 25 (Sun.):** Spring Showcase #1 & Visual Arts Gallery @ Grand Theater
 - **May 26 (Mon):** Early Childhood & Spring Showcase #2 @ Grand Theater
- **May 24:** Last Day of Classes
- **June 7-9:** Make-ups for Sat., Sun., and Mon. Classes
- **June 2:** Summer Camp Begins

Upcoming MULTI-ARTS CAMPS

- **January 20:** MLK, Jr. Moana Day Camp
- **February 17-21:** Wicked Ski Week Camp
- **March 31 - April 4:** Snow White Spring Break Camp
- **June 2 - August 8:** Summer Camp

Spring Theme:

Circle of Life



Each semester we choose a theme to guide and unite our curriculum, while helping build community between classes.

Last semester we studied *perspective*, leading to greater understanding of and empathy for others. This semester, inspired by our musical, The Lion King, Kids, we are focused on the *Circle of Life*, and how we are all a part of one great whole.

In preparation for The Lion King, Kids, we are learning a few Zulu and Swahili words, languages spoken in southern and south-eastern Africa. Language tells us much about a culture, as each person's world-view is shaped by the words they have to describe it. From Zulu, we get the concept of "**Ubuntu**," often translated as "I am, because we are." In other words, in this great circle of life, I exist because others exist; I am, only because I am dependent upon and responsible for others.

Art of all forms, like language, allow us to make sense of our world. This semester, as your children learn to make art in their Seaside classes, they are also learning their place in our community. They will see that in all of their overlapping communities—Seaside Arts Center, Carmel Valley, San Diego, California, peer groups, school, etc.—they are both dependent upon and responsible for others.

Thank you for being part of our circle, our community at Seaside. We take to heart sincerely that we are both dependent upon you, our families, and responsible for providing your children with the best arts education available. This semester, we will live the spirit of "**Ubuntu**" in all we do at Seaside.



Safety Protocols & Policies



Drop Off/Pick Up for 10 Years & Under

DROP OFF: Please park and bring your child into the building. Do not leave until a faculty member has checked in your student.

PICK UP: Please make eye contact or speak directly with a faculty member when picking up your student from class. Please let a faculty member know before class if someone else will be picking up your child.

Teachers/staff can NEVER drive a student due to insurance regulations.



Bullying and Disrespectful Behavior

Seaside Arts Center has zero tolerance for bullying. Negative behaviors during class time may result in a meeting with the student, instructor, and parent. Continued negative behavior may result in removal from the program without a refund.



Concerns

Parents or guardians should report any concerns relating to Seaside Arts Center staff, faculty, students, or building management to Seaside Arts Center's Artistic & Executive Director, Elyssa Rosenberg (elyssa@seasideartscenter.com).

If a minor makes a dangerous report to a Seaside Arts Center representative, we may be required to report it.

Health Policies

Help Us Keep Each Other Healthy

At Seaside Arts Center we are working hard to ensure a safe and positive experience for all of our staff and families. This includes keeping the studio clean, washing hands frequently, providing hand sanitizer, and running a HEPA air purifier.

All staff and students should stay home if they are not feeling well or exhibit any of the following symptoms:

- Fever over 100.4 F or chills
- Cough
- Shortness of breath/
difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or
smell
- Sore throat
- Congestion/runny nose
- Nausea or vomiting
- Diarrhea

There are no refunds for missed classes, but make-up classes are encouraged. Students may make-up missed classes by attending any class that is appropriate for their age. Please discuss with your student's teacher or Seaside staff for recommendations.

Studio Policies

Attendance

Regular attendance is vital to the learning process.

Please adhere to the following guidelines:

- **Always alert Seaside faculty of missed classes in advance by submitting an absence notification in the Parent Portal.**
- For private lessons, if a student misses 2+ lessons without giving notice, they may be withdrawn without a refund.
- Please arrive on time for all classes. Beyond being disruptive for other students, many classes are structured to properly warm-up students and prepare for rigorous activities. Late arrivals may be invited to watch but may not participate.
- If a student misses a class, please speak to the teacher so they do not fall behind. Make up classes are encouraged.
- If a student misses 3+, they may not be able to participate in performances.
- If a student misses class in the 2 weeks before a performance, they may be removed from parts/pieces.
- Please pick up your student promptly at the end of class. Teachers are not able to babysit.
- If an emergency prevents prompt pick-up, contact Elyssa Rosenberg immediately at (914) 260-9889.

Class Policies

These policies are in addition to those shared by faculty members for individual classes.

- Students must bring their own water bottles.
- No gum!
- Students must always be respectful of faculty and peers.
- No smart watches or phones allowed in class. Please leave them in cubbies.
- Students must use the restroom before class to limit class disruptions.

Dress Code & Costumes

Please review the table on the next page to find specific requirements for each class. Contact elyssa@seasideartscenter.org with questions or for recommendations.

Donate Your Gently Used Dance Clothes

At Seaside Arts Center we promote equitable arts education and try to reduce, reuse, and recycle whenever possible! If you have gently used dance clothes or shoes that no longer fit, please donate them at the front desk. Similarly, if you are in need of new dance clothes, **ask us before buying new!**

Ballet Uniforms

Ballet is a traditional and codified art form. Ballet uniforms teach students to dress in a way that acknowledges and pays homage to these traditions.

Also, the different leotard colors give students visual goals to measure their progress as ballet dancers. Please help us maintain this tradition by ensuring that your children arrive to Ballet in the appropriate uniform and with their hair properly tied back.

Showcase Costumes

Because performance participation is a mandatory part our curriculum, all costumes (when applicable) are provided. We ask that while borrowing our costumes, you treat them with respect, refrain from eating in them, and return them in the condition in which they were given to you.

Class Requirements: Additional Classes, Pre-Requisites, & Dress Code			
Program	Add'l Classes Required	Pre-Requisites	Dress Code
Ballet			
Pre-Ballet/Pre-Ballet with Tap	None	None	Leotard, tights, ballet shoes, OR fitted T-shirt, fitted pants, ballet shoes
Ballet 1/Ballet 1 with Tap	None	None	Hair should be worn in a Ballet bun. Light Blue leotard, pink/skin color tights, pink/skin color ballet shoes, OR white, fitted T-shirt, fitted black pants, black ballet shoes; No skirts or tutus.
Ballet 2	Plus 2nd Ballet Class or Other Technique Class Required	Ballet 1*	Hair should be worn in a Ballet bun. Maroon, pink/skin color tights, pink/skin color ballet shoes, OR white, fitted T-shirt, fitted black pants, black ballet shoes; No skirts or tutus.
Ballet 3	Plus 2nd Ballet Class Required, 3rd Technique Class (any dance form) Recommended	Ballet 2*	Hair should be worn in a Ballet bun. Hunter green leo, pink/skin color tights, pink/skin color ballet shoes, OR white, fitted T-shirt, fitted black pants, black ballet shoes; No skirts or tutus.
Duncan Dance			
EC Duncan Dance	None	None	Any color leotard or athletic shirt, no midribs, sweat pants or leggings, bare feet. Tunic recommended.
Duncan Dance 2	Plus Ballet Class Recommended	Duncan 1 *	Any color leotard or athletic shirt, no midribs, sweat pants or leggings, bare feet. Tunic recommended.
Contemporary			
Contemporary/Jazz 1	None	None	Any color leotard or athletic shirt, no midribs, sweat pants or leggings, bare feet.
Contemporary 2/3	Ballet Class Recommended	None	Any color leotard or athletic shirt, no midribs, sweat pants or leggings, bare feet.
Hip Hop			
Hip Hop Tiny Tots, 1, and 2	None	None	No midribs; sneakers that are clean and not worn outside.
Jazz/Musical Theater/Tap			
Kids Jazz & Tap	None	None	Any color leotard or athletic shirt, no midribs, sweat pants or leggings, Jazz shoes, Tap shoes.
Jazz/Musical Theater Dance 1 & 2	Ballet Class Recommended	None	Any color leotard or athletic shirt, no midribs, sweat pants or leggings, black Jazz shoes.
Jazz/Musical Theater Dance 3	Ballet Class Recommended	Jazz/MT *	Any color leotard or athletic shirt, no midribs, sweat pants or leggings, black Jazz shoes.
Tap 1	None	None	Any color leotard or athletic shirt, no midribs, sweat pants or leggings, tap shoes.
Tap 2	None	Tap 1*	Any color leotard or athletic shirt, no midribs, sweat pants or leggings, tap shoes.
Tap 3	None	Tap 2*	Any color leotard or athletic shirt, no midribs, sweat pants or leggings, tap shoes.
Acting			
Acting 1/2	None	None	Clothes you can move in!
Singing			
Singing 1, Private Voice, Private Piano	None	None	Clothes you can move in!
Visual Arts			
All Visual Arts Classes	None	None	Clothes that can get messy.
Seaside Children's Dance Ensemble			
Seaside Children's Dance Ensemble	Duncan Dance & 2nd Dance Technique Class Required. 2nd class can be Ballet, Contemporary, or Jazz/Musical Theater. 3rd Dance Technique class recommended.	Teacher Invitation	Any color leotard or athletic shirt, no midribs, sweat pants or leggings, bare feet
Musical Theater			
EC Musical Theater	None	None	Any color leotard or athletic shirt, no midribs, sweat pants or leggings, bare feet
Disney's The Lion King, Kids!	Plus Add'l Seaside Class Required	None	Any color leotard or athletic shirt, no midribs, sweat pants or leggings, bare feet

*Or Teacher Permission

How Parents Can Get Involved

We are so appreciative of parent support, especially when it comes to our performances!

Volunteer

Our performances would not be possible without the help of our amazing parent volunteers. About 4-6 weeks before the show, expect an email from the studio with a form to sign up for the various volunteer tasks.

Donate to Our Opportunity Drawing

At each performance, we include an Opportunity Drawing and are always looking for exciting items, experiences, or services to add to it! Let us know if you (or someone you know!) has an item that would be a good fit.

Promote Your Business in Printed Programs

Local businesses are invited to support Seaside by purchasing advertising space in our Showcase programs. As our show approaches, we will reach out to all Seaside families with more info.

Support Our Mission

Help us reach even more students in our community! Seaside Arts Center is a not-for-profit with tax-exempt status under Section 501(c)(3) of the Internal Revenue Code. All donations are tax-deductible and will help us provide arts education to every child who needs it.

Contact Hollie with any questions.
hollie@seasideartscenter.org

Spring 2025 Registration & Tuition Policy

Tuition (Due Monthly, January-May)

CLASS TYPE	MONTHLY (X5)	-3% CASH/CHECK	SEMESTER	-3% CASH/CHECK
30 Min. Private Lessons	\$165.60 -15%: \$140.76	\$160.63 -15%: \$136.54	\$828.00 -15%: \$703.80	\$803.16 -15%: \$682.69
45-55 Min. Classes	\$115.20 -15%: \$97.92	\$111.74 -15%: \$94.98	\$576.00 -15%: \$489.60	\$558.72 -15%: \$474.91
1.5 Hr Classes	\$164.16 -15%: \$139.54	\$159.24 -15%: \$135.35	\$820.80 -15%: \$697.68	\$796.18 -15%: \$676.75
2 Hr Lion King Musical: <i>Includes \$25 materials fee & 2 addtl' rehearsals. Rates have decreased but the semester is longer.</i>	\$245.64 -15%: \$208.79	\$238.27 -15%: \$202.53	\$1,228.20 -15%: \$1,043.97	\$1,191.35 -15%: \$1,012.65
3 Hr/Wk Ballet 3 Program: <i>Must take both Monday & Tuesday classes.</i>	\$324.86 -15%: \$276.13	\$315.12 -15%: \$267.85	\$1,624.32 -15%: \$1,380.67	\$1,575.59 -15%: \$1,339.25

No additional fees for registration, performances, or costumes. The only additional costs are for class uniforms (if applicable) and performance tickets.

We do not prorate tuition for holidays or breaks as they are factored into the pricing. No refunds for missed classes. Students may make-up absences by attending other classes they are eligible for.

Discounts

- **Multi-Class Discount:** 15% Off total when you enroll in 2+ class/lesson. (Prices in red above!)
- **Military Discount:** 15% Off all classes and lessons. (Can't combine with Multi-Cass Discount)
- **Cash/Check Discount:** Additional 3% off



Payments

All families must enroll their students through the Parent Portal. If you are not paying in full, the first month's tuition will be charged upon registration to secure the student(s)' spot(s), and the additional payments will be processed on or around February 1, March 1, April 1, and May 1.

Please note: The Parent Portal defaults to showing the **monthly fees**, without showing any discounts, which will be applied after enrollment

We also accept cash, check (made out to Seaside Arts Center), Venmo, or Paypal. If paying via one of these methods, payment must be received by the 1st of the month, or your credit card will be charged. Payments not received by the 5th will incur an additional \$40 late fee.

Unlimited Class Plan

For the 2024 - 2025 school year, when you pay for four weekly classes for one child, all additional classes for that child are FREE! Classes can be paid in full at registration or via monthly payments. Can only be combined with Cash/Check 3% Discount. Siblings' classes are eligible for the Multi-Class Discount. (Master Classes and workshops not included.)

\$25 TUITION CREDIT FOR REFERRALS

We would LOVE for your friends and family to join us at Seaside! Earn a \$25 tuition credit, good toward future camp or tuition payments, when a friend enrolls in ANY Seaside class and lets us know you referred them! (Students cannot have previously enrolled in a Seaside camp or class.) Spring enrollment closes March 17, 2025.

Performances

We view participation in performances as critical to student's growth and ability to have a full performing arts experience, therefore performance and costume fees are included into the semester's tuition and participation is expected.

Mark your calendars for our Spring Performances!

Early Childhood	May 26 @ Grand Ritz Theater <ul style="list-style-type: none">• 9:30 AM Student Drop-Off• 11:00 AM Showtime
Visual Arts Gallery Show	May 25 @ Grand Ritz Theater 2:00 PM Gallery Opens
ALL Other Classes	All Events @ Grand Ritz Theater May 24 Rehearsal - Call Times TBD May 25: <ul style="list-style-type: none">• 1:00 Student Arrival• 3:00 Showtime May 26: <ul style="list-style-type: none">• 12:00 Student Arrival• 1:30 Showtime• 4:00 Cast Party
Private Lessons	May 3 @ Seaside Arts Center <ul style="list-style-type: none">• 4:00 PM Showtime

Withdrawals

By enrolling in a Seaside class you are committing to the full semester of classes and tuition, even if you opt for the monthly payment plan. However, we want each student to LOVE their selected class(es).

If a class is not working out due to scheduling conflict, interest, etc., we will make every effort to transfer your child's enrollment to a class that is a better fit. However, if an alternate class cannot be found and a student or family must withdraw from Seaside Arts Center, we require 30 days written notice prior to the withdrawal date.

A prorated tuition credit or refund will be issued based on the withdrawal date.



Parent/Guardian & Student Handbook & Performance Agreement

After reviewing with your student, please sign and return this page digitally or in print to **Lucia Padilla (lucia@seasideartscenter.org) by February 1.**

Please check the appropriate box below to confirm your child's participation in our Spring Performances.

Early Childhood	May 26 @ Grand Ritz Theater <ul style="list-style-type: none">• 9:30 AM Student Drop-Off• 11:00 AM Showtime
Visual Arts Gallery Show	May 25 @ Grand Ritz Theater 2:00 PM Gallery Opens
ALL Other Classes	All Events @ Grand Ritz Theater May 24 Rehearsal - Call Times TBD May 25: <ul style="list-style-type: none">• 1:00 Student Arrival• 3:00 Showtime May 26: <ul style="list-style-type: none">• 12:00 Student Arrival• 1:30 Showtime• 4:00 Cast Party
Private Lessons	May 3 @ Seaside Arts Center <ul style="list-style-type: none">• 4:00 PM Showtime

My student **WILL** participate in the Spring Performance(s).

My student **WILL NOT** participate in the Spring Performance(s).

Comments: _____

By signing this form, I acknowledge that I have read, understood, and agree to all policies outlined in this Studio Handbook.

Parent/Guardian PRINT
NAME

Student(s) Name(s)

Parent/Guardian SIGNATURE

Today's Date